

CHART OF ACCOUNTS

BALANCE SHEET	
Assets	
Current Assets	Bank 1 (Main banking account)
	Bank 2 (Savings account)
	Petty Cash
	Accounts Receivable
	Inventory
	Unrealized Gain on Foreign Currency
Non Current Assets	Investments - Long Term
	Goodwill
Fixed Assets	Office Equipment
	Motor Vehicle
	Buildings
	Machinery
Liabilities	
Current Liabilities	Credit Card
	Accounts Payable
	Unrealized Loss on Foreign Currency
	Income Tax Payable
	Payroll Taxes
Non-Current Liabilities	Bank Loan
	Vehicle Loan
Equity	
Equity	Capital
	Drawings
	Current Year Earnings
	Retained Earnings

INCOME STATEMENT	
Income	Sales
	Labour
	Materials
	Consulting Fees
	Freight
	Commissions Received
	Gain on Foreign Exchange
Other Income	Bank Interest Income
Cost of Sales Goods Sold	Labour
	Materials
	Parts or Products
	Contractors
	Freight & Shipping
	Discounts Given
	Other

INCOME STATEMENT Cont'd...	
Expenses	Advertising & Promotion
	Bad debts
	Bank Fees & Charges
	Consulting Contractor Fees
	Depreciation
	Entertainment Costs
	Furnishings & Fixtures
	Home Office Expenses
	Insurance - Business
	Lease Hire
	Office Equipment
	Vehicle
	Machinery
	Loss on Foreign Exchange
	Marketing
	Merchant Fees & Charges
	Office Expenses
	Courier Shipping
	Equipment
	Other
	Packaging
	Postage
	Printing
	Software
	Stationery
	Online Services
	Cloud Storage
	Email
	Other Applications
	Payroll Expenses
	Professional Fees
	Accountancy
	Legal
	Reference Materials
	Rent
	Office Space
	Workshop
	Storage
	Security
	Subscriptions
	Training & Development
	Travel and Accommodation
Utilities	
Gas & Electrical	
Broadband	
Phone	
Vehicle Expenses	
Gas Fuel	
Repairs and Maintenance	
Vehicle Insurance	
Vehicle Licensing	
Other Expenses	
Bank Interest Expense	
Commissions Paid	

CHART OF ACCOUNTS

BALANCE SHEET		
Assets		
Current Assets		
Non Current Assets		
Fixed Assets		
Liabilities		
Current Liabilities		
Non-Current Liabilities		
Equity		
Equity		

INCOME STATEMENT Cont'd...		
Expenses		

INCOME STATEMENT		
Income		
Other Income		
Cost of Sales Goods Sold		